

Frequently Asked Questions

WK Grad Class Events

June 2018

PROM

DATE: Thursday, June 7th, 2018

PLACE: Annapolis Mess, 14 Wing Greenwood

TIMES: 5:30 PM Car Parade starts . Grads are asked to line up at 14 Wing between 5:00 PM and 5:30 PM for the parade.

PROM: 7:00 PM to 11:00 PM

MUSIC BY: 14 Wing DJ Service

TICKETS: Free for Grads who have paid grad fee of \$110; (\$20 for non-grad guests) ***All guests must be approved by WK administration.***

- Only members of the Grade 12 class are eligible to pick up tickets. Grads who have paid their grad fee will receive a prom ticket for themselves, and may purchase one (if necessary) for their guest.
- Remember this is a school-sanctioned event; standard procedures regarding smoking, alcoholic beverages, etc. are in effect.
- 14 Wing protocol requires that hats and outside jackets must be left in the designated cloak room.
- Please take note of areas of the Annapolis Café where WK prom-goers are not permitted. Remember that we are guests of 14 Wing.
- The prom is a formal function. Please dress appropriately.
- Family and friends are invited to the Car Parade and first dance between 5:30 PM & 7:00 PM. This is an ideal photo and video opportunity.
- Grads will be announced as they arrive in vehicles or on foot.
- Grads and guests are expected to stay for the entire Prom event. Should a grad or guest leave the event, they will not be permitted to re-enter.
- Complimentary refreshments will be served during the prom, with light snacks.
- Prom is over at 11:00 PM. Please arrange for a pick-up at this time.

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GRADUATION EXERCISES

DATE: Thursday, June 28th, 7:00 PM

PLACE: West Kings District High School, Gymnasium (overflow in AV Room)

TIME: Grads are to assemble by **5:45 PM**. in order to pick up their grad gowns and find their place in the line-up. The ceremony begins at **7:00 PM** - Doors will open at **6:30 PM**.

TICKETS: Admission to the Grad Ceremony in the gym is by invitation only. Grads are entitled to three tickets for the gymnasium seats. Additional guests will be seated in the AV Room (no tickets necessary).

GRADS MUST ENSURE THAT

- 1) GOWNS:** your name is listed on the Gown Order List in the office. If your name is not on the list inform the office.
- 2) YOUR LEGAL NAME** is correctly listed on the Grad List which will be posted on the window in the Counseling Department. **Make sure you do this!** See Mrs. Hatt in the Counseling Office if your name is misspelled.

GRAD REHEARSAL will take place at the school on Wednesday, June 27th immediately following the posting of the Grad List at NOON. Please ensure your Legal Name is correctly listed on the Official Grad List. **ALL GRADS ARE TO ATTEND** this in order to prepare for the graduation ceremony. **(This will be the ONLY rehearsal)**

GRADUATION ATTIRE (gowns, stoles, caps, tassels) will be issued beginning at **5:30 PM**. This provides an opportunity to have outdoor photos taken with friends and family before the ceremony in your graduation attire.

Your gown and stole may be retained for **15 minutes** following the ceremony for photographs. You must return them to the staff member before leaving.

Gowns and stoles are the property of Gaspard. It is your responsibility to return them and ensure that your name is checked off, otherwise you will be billed by the company (Gown \$95, Stoles \$25). The cap, tassel, and flower are yours to keep!

YOUR ATTIRE: The Grad Ceremony is a formal occasion. Please be sure you are dressed appropriately.

GRADS: NO HATS, T-SHIRTS, JEANS OR SNEAKERS PLEASE

If you are unable to attend the graduation ceremony for any reason, please do your best to advise the Counseling Office as soon as possible - your absence will affect the line-up. Your grad certificate will be available from the office July 3-6th. They will not be mailed out.

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Remember that you are appearing in front of family, friends, staff and many special guests. Please conduct yourself accordingly!

FINAL TRANSCRIPTS : Students who want final transcripts must sign up in the "blue book" in the Counseling Department on or **before June 29th**. Mrs. Hatt will have them ready for pick-up from July 3rd, 4th, 5th, 6th from 8:00 am – 2:00 pm. If it is not possible for you to have them picked up, please speak with Mrs. Hatt.